

New Vender Application

39th Annual Bow PTO Craft Fair
Saturday, November 17, 2018 9:00 am – 4:00 pm
Sunday, November 18, 2018 9:00 am ---1:00 pm
Bow High School
Attendance on BOTH days is required.



Vender Information:

| | |
|-------------------------------|--|
| Exhibiter's Name | |
| Address | |
| Phone # | |
| Email Address (print clearly) | |
| Product Description | |
| Pricing Average | |
| Comments Welcomed Here: | |

2018 Pricing:

| Vendor Requirements | Price PER | Qty | Total Price |
|---------------------|-----------|--------------|-------------|
| One Space | \$100.00 | | |
| Table** | \$12.00 | | |
| Electricity** | \$7.00 | | |
| **If available | | TOTAL | |

| | |
|---|---------------------|
| Help us learn more about your craft and products by sharing your social media handles. | |
| Ex. Facebook: | @bowcraftfair.bownh |
| Facebook: | |
| Twitter: | |
| Instagram: | |
| Blog/website: | |

DO NOT SEND IN A CHECK until you receive an email confirming you as a vendor.

NOTE: Rules and guidelines are on page 2. Please consider the environment and print only the application itself.

I have read and agreed to adhere to the rules and guidelines, should I be selected as a vendor.

For Craft Fair Committee Only:

| | | | |
|---------------|---------------|---------------------|------------------|
| CK # & Amount | Table? Y or N | ELECTRICITY? Y or N | ASSIGNED SPACES: |
|---------------|---------------|---------------------|------------------|

Craft Fair General Info:

- All items **MUST** be handmade, in the USA, by the vendor. We do not accept mass produced, mid-level marketing, direct sales, buy/sell items, sales reps for Pampered Chef, Mary Kay, Posh, etc., or flea market items. **The Bow Craft Fair prides itself on displaying the handcrafted workmanship of New England's finest artisans.**
- Spaces are approximately 8' x 8'. *Vendors are not allowed to flow outside of their allotted space into other vendor spaces or the aisles, which will then violate fire codes. All exits are to be clear. No exceptions will be made.*
- There is approximately a total of 150 spaces; 14 for food items in cafe /all other crafts spread across the foyer, small gym and large gym.
- A maximum of 2 spaces allowed per vendor. We do not tolerate two crafters adjoining their spaces to create a "store front".
- Tables are available, for an additional fee. They are 8' x 3'.
- Electricity is available, for a fee. However, it is very limited. Electricity is awarded on a first requested basis.
- Two people may submit one application to share a space, this must be indicated on the application. However, if the committee does not select one of crafters on that application, the rejection will be for both applicants.
- If you are not accepted into that year's fair and are interested in being considered for the following year, you **MUST** submit a new application during the new vendor submission period. We also do not have a waiting list.
- To ensure the fair and the vendors are successful; we at the Bow Craft Fair select our vendors to ensure a variety of purchase options for our customers. We are always looking for new and unique, please list your specific items on the application.
- The Bow PTO and the Bow School District are not responsible for lost or stolen items.
- Food items are limited to the cafeteria. No exceptions are made.
- **Vendors are encouraged to donate a handmade item to the PTO craft fair raffle held during the weekend.** Items will be on display in gift baskets, so please label donations with your contact information so fairgoers know where to find the items for sale.

How it Works:

- New vendor applications are accepted beginning May 1st, 2018
- The Bow Craft Fair Committee meets in the summer to select the new vendors.
- Payment is due in full, no later than September 30th, 2018
- No refunds will be given after September 30th, 2018
- There will be a \$25 service charge on all returned checks.

New Applicant Information:

- All new vendor applications must be received electronically with photos attached. Email your submission to bowcraftfair@gmail.com.
- All new vendors must have a social media presence (Facebook, twitter, instagram, etc.) or blog/website. This will streamline the application process and guarantee new vendors have the ability to take advantage of enhanced marketing plans for 2018.
- Incomplete applications will **not** be considered, so don't skip information or forget to add photos.
- **DO NOT** send in a check with your application.
- You will receive an email from the Committee once decisions on acceptance are made.